

NHSLHA BOARD MEETING  
DEC. 17, 2014

PRESENT: Todd Butler, Melissa Mercer, Carolyn Garretson, June Adinah and Vicki Chesterly

VISITOR: Sophie Merrill ([sophiem8@comcast.net](mailto:sophiem8@comcast.net))

1. Last month's meeting minutes – June suggested that we use “Other people present” to preface when non-board members are present at our meetings. We discussed using “advisor”, “consultant”, or “honorary member” as a describer for Christopher, who is dedicated to coming regularly to our meetings.
2. Carolyn asked if we have insurance – she wonders what we'd do if we got sued. She thinks we should have liability insurance. Todd will speak with ASHA about this later this week. In the constitution, we don't have a conflict of interest statement, Carolyn said. We would need to have a full board discussion of this.
3. Carolyn mentioned that ASHA will come for up to a full day for strategic planning and it is free.
4. Christopher, our lobbyist and Todd are trying to do a conference call with Susan at ASHA re: the legislative issue we discussed last month. We wonder what kind of resources we could get from ASHA to move ahead with this.
5. Conference: June suggested we get going with a small venue for the spring and that it happen up north. Late winter, early spring. Consider doing a short presentation (max. of 3 hours).
6. Melissa went to NCC. She said it was great to present information there. She had scheduled a half hour to visit. She went into several classes and stayed for 30 minutes in one and 1 ½ hours in the other and answered questions. Todd suggested we consider visiting UNH and NCC again this spring. It would be a good thing to have a current brochure to hand out at these events. This should be discussed at another meeting when more board members are present. Melissa had made a little brochure for handing out. The students found that Melissa was a great resource to them.
7. We previously voted and approved that we will have elections in January. We are overdue for this. Todd said we have a couple of people interested in being president and others are interested in assuming other positions. Vicki reminded us that the president elect spends their first year post election in that position and then becomes president a year later. The president who is stepping down at that point assumes the past president's position.
8. Todd was in contact with ASHA recently about our constitution. We are needing to get the constitution voted on by the board by the end of January. It will need to be ratified by the membership in the spring. Vicki handed out the constitution with the changes that she has proposed.

9. Melissa spoke with Irene Cohen who is our ASHA STAR rep. She has not gotten a single call from membership since she has been doing this. She offered to continue to be the STAR rep.
10. June shared that she will be stepping down from the Board in the coming months. Her last meeting will be either March or June, pending a final decision.
11. Carolyn handed out a 2014 Financial report for each of us.

NEXT MEETING 1/13/14 at HealthSouth  
Snow date will be 1/20/14.

Minutes taken by J. Adinah