

NHSLHA Meeting Minutes for 1/17/2017 via Google Hangouts

Members present: Anne Doyle, Bridget Powers, Bernadette Quinn, Jon Clancy, Gina England, Vicki Chesterley, Kerri Miloro, Lisa Minahan, Sophie Merrill, Jen Klingensmith and Mary Carbonneau.

Call to order: Anne called the meeting to order.

Review of minutes: Not officially reviewed/accepted.

Officers Reports:

No officer's reports

Old Business:

Conference planning:

Pricing:

Annie sought verification on pricing:

\$25 for students, for either one or both days

Members: Early/Single Day (before Feb. 20) \$189

Early/Both Days \$329 and

Regular/Single Day (after Feb. 20) \$209

Regular/Both Days \$349 and

Non-Member: Early/One Day \$249

Early/Both Days \$389 and

Regular/One Day \$269

Regular/Both Days \$409

Speaker agreements

- Speaker agreements are being sought a.s.a.p. and will funnel through Erin
- Erin has reached out to Melissa to get Katherine Ransom's contact so that Erin can pursue her speaker agreement, an attempt to lighten Melissa's heavy load

Brochure:

- Mary volunteered to make the brochure with materials/input/templates from Melissa, who has done it before.
- Erin will get the information from the speaker agreements to Mary as soon as it is available
- The hope is that it can be ready for ASHA's next e-blast, which is 2/13
- Also needed in time for Todd to submit for CEU registration (must be submitted to ASHA 15 days prior to the event)

Vendors:

- Kerri agreed to coordinate vendors and will contact all the vendors of the list that can be found on Azendoo. Vendor tables will be sold first come, first served. Gina guessed, but will verify and report to Kerri, that there is space for a total of 10 tables, one of which is already assigned to MassTex.
- Lisa reported that her contact who sells Usborne Books, only wanted to pay \$50 for a table and the group agreed to stick with the determined prices for vendor space (\$250 for one day/\$350 for two days and \$50/\$75 for a shared/"literature" table)

Other:

- The ideas of a material swap and raffle were discussed and the group agreed to focus on the primary tasks of conference preparation. We did talk about raffling a free registration to a future NSHSLA conference.
- Sophie and Bernie volunteered to check out swag and bring some ideas to the next meeting

Next Meeting: February 7, 2017 6pm (note this is a change from typical schedule)

Respectfully submitted,

Bridget Powers