

## NHSLHA BOARD MEETING JAN.14, 2014

PRESENT: Todd Butler, Cass Chapman, Vicki Chesterly, Pam Thomas, June Adinah, Carolyn Garretson, Erin Fortier, Gina England, Laura Darling

1. Minutes from Dec. meeting: passed by the group. Todd will post them to the website.
2. Carolyn Garretson introduced herself. She has been in private practice for a long time. Moved to NH a little while ago. Welcome Carolyn!
3. Conference update by Gina: Track 1 SLP education focus is done. Track 3 is lab track am/pm with Gina. Track 2 is medical track – a clinical staff person for Constant Therapy products will do a 3-hour presentation for adult neuro rehab. population. This is an iPad app. Gina said they will go to facilities to train and have been at several sites in NH. So, Track 2 is still missing the afternoon (Joe from Dartmouth and Lisa from Northeast were both put off by the 3 hour long presentation). Gina feels we can contact Passy-Muir (but their continuing ed. materials are available online...) or eliminate the 3<sup>rd</sup> Track and Gina can do an afternoon presentation and skip the labs. Todd mentioned that we had also discussed a spring single topic conference and perhaps Gina could be the presenter for that if we skip a 3<sup>rd</sup> option now.

Gina has ~ 14 topics she has in the works for medical focused topics and will email us what they are. We should email her back re: topics we would like her to present on. Gina will contact the LRGH voice go-to person, Shad, to see if perhaps he could help us out last minute. Friday is the last day. Carolyn shared that NH is lacking in great people who are experts on voice therapy. She feels that is an area of need – Gina feels NH just doesn't have the demand. Carolyn sees a lot of people for voice down in Jaffrey.

Todd asked for a volunteer to make the brochure. Gina and Pam will do the brochure with Vicki's assistance. Speaker agreements need to go out so we have time to look them over. We also need disclosure forms (ASHA requires this). Erin will get the forms to Gina. Speakers will be asked to FAX them to the NHSLHA fax machine. They need to notify Erin when they are going to fax them. Mailing it is also an option. Gina will send Erin the presenter's emails and Erin will track them down for the paperwork as needed. Audio-visual equipment needs to be planned for once the paperwork is in.

Gina: when we know about topics/presenters by the end of this week: she'll send an email to Erin and is asking Erin to send out an email blast telling them the topics/presenters/date. Gina will also send this info. to Todd who will put this out on Facebook and Twitter. 6 CEUs is what folks will get and this info. will also be included. Todd suggested we also include the website info. with this blast.

4. Cass had asked for Board position descriptions in response to possible new treasurer. Vicki shared that they were on the old website, possibly on new website.
5. Cass got one question about nominations for our award. Ruth Peaper was the person asked about/proposed. MaryJane Sullivan from UNH was who contacted Cass about Ruth. Vicki reminded us that we gave her an award 2 years ago. Todd will tweet about this again. He'll share with MaryJane that Ruth got an award two years ago. We'll give it a little more time and if we don't get more nominations then we won't give one out this year.
6. Supervision: Vicki shared that there was a suggestion from the supervision conference that a handout be developed for school administrators on this topic. Ruth Peaper would be willing to assist with this and suggested we form a committee and include a SpEd director. Vicki would like to help with this. Vicki will draft a letter that she'll send out to us and we can send it out to our SpEd director friends to see if one of them would like to join this committee.
7. Vicki: nominates Carolyn for the treasurer's position on the NHSLHA Board. Pam seconded this and we all said a collective "thank you" to Carolyn.
8. A board member asked Gina for a private practitioner north of Laconia, in Plymouth. The parents of a 1<sup>st</sup> grader would like to contract someone for their child, who has a 504 plan. Cass suggested looking at the ASHA website. Barbara Koonan practices up north. Laura Darling offered her name. It was also suggested the parents google this.
9. Todd contacted the parent in Manchester who was asking what to do about her child who was ageing out of early intervention.
10. Laura re: minutes. She wants to see if the board is aware that nothing happened regarding the gift for Kathy - nothing has gone out to her yet. Recognizing her at the conference is a possibility, Todd suggested. He is happy to reach out to her to encourage her to attend the conference so that we can recognize her contribution to NHSLHA.
11. Cass was asked for recommendations for a speech therapist who specializes in LLD. Another family asked Cass about someone to work with a kiddo with central auditory processing disorder. She will get this info. to Erin who will send an email out to members asking for recommendations. Todd mentioned Mary Louise Brozena and Gina mentioned Mary Jane Sullivan as folks to contact re: CAPD.
12. Next meeting: Feb. 11, 2013.

Meeting adjourned at 7:05 pm.

\*send Todd another copy of our Dec. meeting minutes.