Call to order:  Anne called the meeting to order.

Review of minutes: minutes from October were accepted as motioned by Bernadette and seconded by Sophie.

Officers Reports:
No officer’s reports

Old Business:
• Anne reported that Todd Butler is willing to continue acting as CEU administrator
• Anne reported that the Fall Medicaid in-service on 10/27/16, at Pease Public Library in Plymouth was a success with 8 people in attendance

Conference planning:
• In Gina’s absence, conference planning was largely deferred
• The group revisited the need for various, but limited pricing options

Other business:
• Vicki initiated a conversation about meet-ups, suggesting the need to make sure counties are represented by a board member or other and that all counties are covered. In addition, there were some suggestions to make them more successful, including not putting NHSHLA in the subject line, using e-vites, advertising in staff rooms, and using a single e-blast with everyone’s dates.

Next meeting: Monday, 12/13/16 at 6pm at the Barley House, Please RSVP in case we need a reservation

Respectfully submitted,

Bridget Powers